

MONTHLY SUPERVISION AND MONITORING REPORT OF SHGs PROMOTED BY GANA CHETANA SAMAJ

NAME OF CENTRE: _____ BLOCK: _____ DISTRICT: _____ IN THE MONTH OF : _____

SL. NO.	NAME OF SHG	Date Of Visit	Purpose of Visit SM/ SM & Meet.	Sup & Mont. For the Mth. of	Cash Book *C/ NC	Bank Book C/ NC	Ledger C/ NC	Meetings			Cash in Hand		Trial Balance For The Period	Loan		REMARKS	SIGNATURE
								Frequency ** M/ F	Proceedings # R/NR	Attend. Reg. R/ NR	Date	+ T/ NT		\$ Forms F/ NF	>Schedule F/ NF		
1																	
2																	
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Signature of Animator : _____

Date: _____

Name of Animator: _____

Signature & Stamp of SHG Prog. Coordinator: _____

NAME OF CENTRE: _____ BLOCK: _____ DISTRICT: _____ IN THE MONTH OF : _____ (Cont)

SL. NO.	NAME OF SHG	Date Of Visit	Sup & Mont. For the Mth. of	Cash Book *C/ NC	Bank Book C/ NC	Ledger C/ NC	Meetings			Cash in Hand		Trial Balance For The Period	Loan		PURPOSE OF VISIT REMARKS	SIGNATURE
							Frequency ** M/ F	Proceedings # R/NR	Attend. Reg. R/ NR	Date	+ T/ NT		\$ Forms F/ NF	>Schedule F/ NF		
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26																

NB: 1. * C = Checked. NC = Not Checked.

2. ** M = Monthly. F = Fortnightly

3. # R = Recorded . NR = Not Recorded.

4. + T = Talled with Cash Book Balance for the same date. NT = Not Talled.

5. \$ Forms = Loan Application forms and Promisory Notes (Shapat Nama) for loans taken. F = Filled. NF = Not Filled.

6. > Schedule = Loan Schedule Form (Demand and Repayment Schedule) F = Filled. NF = Not Filled.

FOR GANA CHETANA SAMAJ

Date: _____

Signature: _____

Place: _____

Name: _____

SHG Animator.

Project Holder