

**MINUTES OF MEETING OF SAHARA ANOUBA PUNSHI SHG HELD AT
ROSE LONGMEI'S RESIDENCE, LOKTAK PROJECT AREA ON 05 JULY 2004**

<u>Members Present</u>	<u>Designation</u>	<u>Signatures</u>
1. Rosina Dangmei	President	
2. Achuina Gangmei	Secretary	
3. Sophia Kamei	Member	
4. Laximi Kamei	Member	
5. Juliana Kamei	Member	
6. Beena Longmei	Member	
7. Sebrina Pamei	Member	
8. Mary Longmei	Member	
9. Mercy Kamei	Member	
10. Poulin Golmei	Member	
11. Angela Golmei	Member	
12. Sona Pamei	Member	
13. Christina Kamei	Member	
14. Roslyn Pamei	Member	
15. Lydia Kamei	Member	

Rosina Dangmei, President, chaired the meeting.

The minutes of the previous meeting dated _____ 2004 were read and approved by all present.

The following points as per the scheduled agenda were discussed and decided upon.

Previous Month's Financial Report :

The Secretary informed the members that an amount of Rs 40/- Cash, was in hand on 01 June Savings of Rs. 280/- and extraordinary contribution of Rs. 100/- was received. The Secretary also informed the members that Christina gave her savings after the amount was deposited in the bank and Lydia and Sebrina did not give their savings for the month. The Secretary also said that Rs. 20/- was spent for travel and Rs. 15/- for stationery. She informed the members that the Cash in hand as at 30 June was Rs. 425/-.

Loans Sanctioned :

The Secretary informed the members that the following loan applications were received from six members: Lydia Rs. 2,000/- for a shop; Sebrina Rs. 1,500/- for piggery; Beena Rs. 3,500/- for weaving; Sona Rs. 2,500/- for a shop; Rosyln Rs. 1,000/- for a weaving unit and Sophia Rs. 2,000/- for vegetable garden.

The Secretary also informed the members that Lydia and Sebrina were defaulters in savings and Sona and Rosyln were irregular in their attendance at meetings. After a discussion based on the criteria for sanctioning loans the members unanimously decided to grant loans only to Beena and Sophia. All the members exhorted Lydia and Sebrina to give their savings regularly and Sona and Rosyln to attend meetings regularly for the better performance and growth of the group.

One Day Capacity Building Programme for Members :

The Secretary informed the members that Gana Chetana Samaj planned to conduct one day training programmes for all SHG members in their respective groups and had asked the group to choose any convenient date from 15 September to 30 October 2004. After much discussion on various alternative dates and places for the training programme, the group unanimously decided to have the One Day Training Programme on 25 September 2004, at 10.00 a.m. at Lydia's residence. The members also unanimously decided to collect an amount of Rs. 10/- as extraordinary contribution from each member for refreshments.

Election of New President and Secretary :

The President informed the members that the term of office of the President and Secretary had expired and that as per the rules and regulations of the group new members should be elected to the posts in rotation to give all the members a chance to hold office. After much discussion on various proposals, the following names were proposed and seconded before being voted on:

Lydia proposed that Poulin Golmei be the new President of the group and Sophia seconded the proposal. Mary proposed that Juliana Kamei be the Secretary of the group and Mercy seconded the proposal. Both the proposals were passed by a majority of votes and the following Resolution was unanimously adopted:

“RESOLVED that Ms. Rosina Dangmei, and Ms. Achuina Gangmei, cease to be President and Secretary respectively, of Sahara Anouba Punshi SHG, and Further Resolved that in their place, Ms. Poulin Golmei, and Ms. Juliana Kamei, be and are hereby appointed President and Secretary respectively, of the group, with effect from 05 July 2004.”

Change of Signatory to the Bank Account :

The President informed the members that the names of the previous President and Secretary who are signatories to the savings Bank Account had to be replaced by the newly elected President and Secretary. The members therefore unanimously passed the following resolution:

“RESOLVED that the names of Ms. Rosina Dangmei, and Ms. Achuina Gangmei, signatories to Savings Account No. 110500675 in the name of 'Sahara Anouba Punshi SHG, with State Bank of India, Loktak Hepa Branch, be deleted and Further Resolved that Ms. Poulin Golmei, President and Ms. Juliana Kamei, Secretary, be and are hereby authorized to operate the said account jointly and to borrow and conduct all transactions with the Bank with effect from 15 July 2004.”

Vote of Thanks to Outgoing President and Secretary:

Ms. Beena proposed a vote of thanks to Ms. Rosina Dangmei and Ms. Achuin Gangmei, the outgoing President and Secretary for having dedicatedly managed the affairs of the group for a period of two years.

The next meeting was scheduled to be held on 05 August 2004, at Rosyln's residence at 2.00 p.m.

The chairperson was thanked for conducting the meeting.

FOR Sahara Anouba Punshi SHG

Date : _____

President / Secretary

SHG SEAL